



Arts Davidson County | P.O. Box 503 | Lexington, NC 27293

Arts Davidson County appreciates your interest in serving on a Board and/or a Committee and requests that you complete the following application. This application will provide general information based on your interest in serving on the Board. *The mission of Arts Davidson County (ADC) is to nurture the development of a diverse and thriving arts environment throughout Davidson County.*

Board members meet at least quarterly to make policy and management decisions and to share ideas and information. Various standing and special committees meet as needed to carry out the business of ADC. The positions are voluntary. Below is the synopsis of the ADC Board of Directors.

REQUIREMENTS OF AN ADC BOARD MEMBER

- As a non-profit art council serving Davidson County, we require all ADC board members to be a resident of Davidson County.
- Each ADC Board member must be at least 25 years of age.
- In order to ensure organizational integrity and reputation, ADC requires background checks for board members.
- Participate in fundraising.
- Personal giving.

RESPONSIBILITIES OF AN ADC BOARD MEMBER

- As a non-profit organization, ADC is governed by a working Board of Directors. This is a commitment of approximately 8-12 hours per month. The board is charged with making basic decisions concerning the organization, policies, and activities.
- Your active participation on the Board will help ensure that ADC will continue to serve the purpose for which it was created, that it will continue to meet the needs and present the arts to/for all the people of Davidson County.
- The activities of the board members can be divided into two basic categories: the role they serve in the development and governance of the organization, and the role they serve in their local county. Board members typically spend 8 - 10 hours per month on board activities.

AT THE REGIONAL LEVEL, BOARD MEMBERS ARE EXPECTED TO:

1. Attend and play an active role in all meetings.
 - Board meetings are usually held on the fourth Tuesday evening of the month on a bimonthly basis. It is crucial that board members come to the meetings prepared to discuss and act upon items discussed.
 - Occasionally special meetings or planning sessions are called to handle business too lengthy for regular board meetings.

- Possible full day planning meetings or workshops would be scheduled for a weekend when needed.
 - Conferences and workshops for constituents will be announced.
 - Board members will comply with ADC's Conflict of Interest Policy and Code of Conduct.
2. Play an active role in the administration and development of the organization.
 - Board members are called upon to take an active role in the annual membership drive and fundraising events.
 - Board members serve on committees—some ad hoc, others standing. Committee meetings may be scheduled as needed per committees. Some committee meetings may be held virtually.
 - Board members may be asked to serve on ADC grant review panels. Panel meetings may be held as panels in person or virtually.

AT THE COUNTY LEVEL, BOARD MEMBERS ARE EXPECTED TO:

1. Serve as an information liaison between ADC and communities in Davidson County.
 - Board members must stay informed of ADC activities so as to educate local groups and individuals about opportunities they may be interested in. Likewise, they are expected to share local ideas, problems and concerns with ADC. This includes attending local meetings; contacting leaders of local arts organizations, or working with groups which traditionally have not been identified with the arts.
 - Board members should inform ADC about local cultural events so that we may help publicize them throughout the region.
 - Attend arts events in their own communities as well as other communities in the region. Board members may be called upon occasionally to report on an event funded by ADC.

Arts Davidson County Board Member Application:

Name: _____

Date of Application: ____ / ____ / ____

Home Address: _____

Email Address: _____

Why would you like to serve on the ADC Board of Directors?

List any current or previous service to the community, civic clubs, activities, and talents.

Do you have any conflicts that may impact your role as a member of the board of directors?

Which of your skills would you like to utilize as a member of the ADC board of directors? Select all that apply:

- Board Development
- Strategic Planning
- Program Development
- Fundraising
- Marketing
- Other _____

I hereby certify that this application contains no willful misrepresentations and that the information provided by me in this application is true and complete to the best of my knowledge and belief. I also understand that, in the event of appointment, any such false or misleading statements may result in my disqualification from the board of directors.

Signature: _____ Date: _____

Please return this form via email to info@artsdavidsoncounty.org